

=

DSA Annual Board Meeting

Saturday, 01.07.2023, 0900

9:18 Call to Order

Attendees

XJoDee Putnins

OLinda Kitzman-absent

XHeidi Nieman

XLorrie McAllister

XLori Elvera

XPam Buhl

XJan Cherne

XRodney Martin

XTerry Walb

Guests:

XSue Wangerin

Location

Executive Center, Tivoli, 900 Auraria Parkway, Denver, CO 80204

Agenda

JoDee opened meeting and welcomed all board members. Reminded us that failure is a learning opportunity.

Board packet contains Roberts Rules of Order, Financial Statements, and Constitution and By-Laws.

Everybody gets a chance to talk. Heated discussions should be addressed to chair.

Old Business

- Future of Denver Samoyed Rescue (Sue Wangerin): Maddie was expensive—over \$4000. She has finally been adopted. We have had one dog per year generally, with costs over 5 years of \$1750 for licensing. We're doing many more referrals than adoptions.

Could become rescue resource instead of taking on entire responsibility for dogs. People are finding ways to get dogs placed. If we take dog in, we're responsible for dog—state follows and regulates process from end to end. Fosters not available. PACFA renews in March—requires inspection and payment of fee. PACFA-\$325 per year.

Referring does not require PACFA licensing. If we continue as is, Sue will step down. As rescue resource and referral, we would still collect info, have info on DSA website and could do a courtesy listing on website.

Logistics of change: We would still offer help. White Pine probably is not necessary as fundraiser. Re-do DSA website text—mission of DSR, how we operate.

Typical process: public contacts via hotline or email or completes forms on website. Hotline handled by Pam Arnold; Sue handles emails.

Discussion on fundraisers: future of White Pine product sales-- inventory is about \$5k. Possibly sell existing inventory and then discontinue sales. Microchips—continue. Donations--no donations this year.

Tabled: the issue of Rescue changing to resource: table until next general meeting.

Discussion ensued regarding what our responsibility is to members' dogs if member dies or is incapacitated. No formal responsibility but we should encourage planning for dog care and offer to help as individuals, too.

- Website and Central Document Storage (Terry Walb)

Website committee meeting will be scheduled after about the 15th. Terry has added old Sam-O-Grams and minutes.

JoDee--Website security certificate is not valid. Solution is to transfer domain over to Wix and have certificate installed on back end.

Motion 23-001B Lori E., Jan C second: Purchase annual security certificate 2023. Passed.

Central Document storage: continue with Google drive. Put documents on website. Board needs to determine who needs access to what, where documents reside, and who manages it.

Living documents need to be in Google. Access: local specialty example—judges' contracts don't need to be accessed by everybody.

Motion 23-002B Lori E., Jan C second. Appoint two members from DSA Governing Board (9 people) to be responsible for reorganizing Google Drive and maintaining security access. Passed.

Motion 23-003B JoDee, Jan second: Appoint JoDee and Lori E. to reorganize and establish permissions on Google Drive by the end of first quarter of 2023. Motion passes

- Closing Treasurer's Report

Treasurer's report in board packet. Board reviewed reports, including Income/Expense by Category General, Rescue, Agility, and Local Specialty. Net totals for 2022 were: General -\$3313.48, Rescue -\$1695.02, Agility \$2643.97, and Local Specialty -\$2075.19 DSA balance at end of 2022, \$16,693.44; Rescue balance was \$34,274.25 Spent \$6500 on DSR/DSA websites.

- a. Annual Donations--none in 2022.

b. Decide by 2nd quarter what donations to do in 2023.

- 2023 Agility Trial

All good and on track. Donna and Lori will do hospitality.

- 2023 Specialty

Lori reported for Donna and Tammy, working on theme and logo and trophies. Dougco contract not received and not paid. Need follow up on judge's contracts. Helen H.—obedience judge has not been secured. Need to make a flier for Sam-O-Gram to announce.

Action Item: ARB Lori E ask Donna Dannen what completed contracts have been received from Helen H.

Action Item: ARB Tammy and Donna D. to make flier for Sam-O-Gram

New Business

- 2023 Budget: Budget not required in past.

Action Item: Committee chairs must submit proposed budgets by end of February.

Action Item: ARB: JoDee and Heidi to assemble Budget for approval at March board meeting with presentation to membership by end of March.

- Annual Donations
 - SCARF
 - AKC Canine Health Foundation
 - Membership Dues
 - Fundraising Opportunities
- Judge's liaison: should they be allowed to show dogs or not? Feeling is no. Helen not willing to continue. Needs to be a club member. Liaison does not need to be at show. Helen might be willing to work with judges at show. Taylor Way (Kingsley) not at specialty but could do advance work. We could possibly pay membership. Liaison needs training and/or experience. LeeAnn and Julie Morris were also suggested to fill this position.

Action Item: ARB JoDee will talk to Taylor Way, LeeAnn, and Julie Morris.

- DSA Logo
 - To update or not? Table until 2024
- Job Descriptions review-table until next board meeting
 - Old
 - New
- Current Committees and Committee Chair recommendations
 - Samoyed Rescue: Sue Wangerin

- b. Agility: Terry Walb
- c. Awards: Kris Schopfer
- d. Breeder Referral: eliminate? Breeder referral now done on website.

Motion 23-004B: Terry Walb: Pam second. Eliminate breeder referral from committees. Passed.

- e. Cheer: Jan Cherne
- f. Colorado Legislation Liaison: Lorrie & Pam
- g. Historian/Librarian: Donna Dannen
- h. Hospitality Local Specialty: Donna Dannen and Tammy Linnert
- i. Annual Picnic: Linda Kitzman, chair; not technically a committee.

Motion 23-005B: Terry W, second Lori E.: Rename Annual Picnic to Summer Social. Passed

ARB: Website committee: Change website language from summer picnic/match.

- j. Annual Holiday Party: Linda Kitzman, chair
- k. Public Education: probably Rachel Paulson—not confirmed
- l. Sam-O-Gram: Martha
- m. Website: Terry Walb

Motion 23-006B: Rodney, Lorrie M. second: Accept committee chair nominations presented by the President. Passed

- New Committees and Committee Chair recommendations:
 - a. Membership By-laws Committee: this committee is NOT about accepting membership applications. It is to examine by-laws regarding membership. Geared toward rules of membership and fees.
 - b. Constitution and By-laws Committee: review and rewrite by-laws; Jan C./Cheryl Martin chairs, with help from Heidi Nieman and Lorrie McAllister. 2003 by-laws are most current.
 - c. Social Media Committee: Suggest Alice Chiang, plus someone with more experience with club.

Motion 23-007B: JoDee, Lorrie McAllister second. Form Membership By-laws committee responsible for bringing recommendations to governing board for membership by laws changes chaired by Terry W. Passed.

Motion 23-008B: JoDee, second Lorrie McAllister. Form Constitution and By-laws committee responsible for bringing recommendations to governing board for by-laws changes, chaired by Jan Cherne and Cheryl Martin.

Discussion about proposed changes to by-laws. We have about 5 people who haven't renewed.

Motion 23-009B: Lori E. motion, Rodney second. Establish Social Media committee. Passed.

Jan: we have tons of webbing (100 yds, various colors), plus O rings. Make tow ropes with Mardee Kayser? We don't have neoprene handles. JoDee could store excess in garage if necessary. Profit margin is slim.

ARB: Jan to ask Mardee about interest and cost for making tow ropes.

Action Items

1. **Action Item: ARB** Lori E ask Donna Dannen what completed contracts have been received from Helen H.
2. **Action Item: ARB** Tammy and Donna D. to make flier for Sam-O-Gram.
3. **Action Item:** Committee chairs must submit proposed budgets by end of February.
4. **Action Item: ARB:** JoDee and Heidi to assemble Budget for approval at March board meeting with presentation to membership by end of March.
5. **Action Item: ARB** JoDee will talk to Taylor Way, LeeAnn, and Julie Morris regarding judge Liasion position.
6. **Action Item: ARB:** Website committee: Change website language from summer picnic/match to Summer Social.
7. **Action Item: ARB:** Jan to ask Mardee about interest and cost for making tow ropes.

Note: we need to find a chair for the social media committee


Next Meeting Agenda Items

Agenda items brought forward for future membership meeting:

- Proposal for Rescue changing to resource.

Agenda items brought forward for future board meeting.

- Logo: table until 2024
- Job descriptions: Next board meeting
- 2024 Agility Trial: Next membership meeting
- 2024 Specialty: Next membership meeting
- Club Image: Next board meeting
 - a. How do we portray ourselves currently and do we think this needs to change?
 - i. What steps do we need to take to make new members and current associate members feel more valued and welcomed?
 - ii. Are we doing enough to be transparent in our dealings both internally in the club and externally to those not in the club?
 - iii. What are we doing to be an inclusive club? Is it enough?

- 
- iv. What expectations can we set within the board to avoid “meetings before meetings” and get the entire board involved in decisions.

- b. Public Education

Adjournment

Rodney motion, second Jan C.

Adjourned 12:22 pm

Respectfully Submitted,
Lorrie McAllister
DSA Recording Secretary