

3-18-2026 DSA March Board Meeting

Present: Martha Lageschulte, Linda Kitzman, Donna Dannen, Terry Walb, Tammy Linnert, Tamara Barach, Dan Elvera, Lorrie McAllister, Sue Wangerin, Lori Elvera as guest.

The meeting was convened via Zoom by President, Martha Lageschulte, at 7:01 p.m.

- Linda Kitzman commented that we need to have our video cameras on during meetings – especially as board members during our member meetings via Zoom, so that we appear open and welcoming to the membership.

Martha introduced the meeting as a Budget Review since this process has not been completed for several years. Treasurer, Terry Walb, took the board through expenses and income for the committees and events recorded for DSA in 2025.

- Operating expenses were reviewed (taxes, Insurance, periodic state reports)
- Operating costs were recorded as \$1276.26 for 2025.
- IT contracts are due at different schedules.
- Equisure’s website is difficult to navigate, and Terry could not find our current insurance policy – she will continue to research Equisure to find out why our current insurance policy premium decreased by \$200 this year.
- IT payments: WIX (website platform) is due in 2026.
Website domain is due in 2031.
Email marketing is due in 2026 (mass mailings, new member info).
Equid is due every year.
Zoom account payment is due in 2026.
- Total cost for IT comes to \$1308.00 for 2026.
- Terry Walb will also change the budget to reflect Colorado Federation of Dog Clubs and Owners dues under the Legislative committee rather than Treasurer/Operating Expenses.

Rescue expenses, income are separate from the DSA expenses/income.

- There was a recent donation of \$5000.00 to DSR from Mary Lloyd’s estate.
- \$595.00 are anticipated donations for 2026.
- \$2500 are anticipated expenses.

Terry Walb explained expenses/income for the club's committees which is recorded on the attached documents. She will add a summary page with budgets for each committee for 2026 for board minutes and website publication.

- Cheer (on attached document)
- Historian/Librarian (attached document)
- Agility (attached document)

Terry will update the budget spreadsheet to rename facility-related fees.

- Awards. There is no invoice yet for 2025 – the vendor will send this soon. This will be reported once we get and pay the invoice. (attached)
- Holiday Party – money is usually lost on this (attached)

We will add the numbers for each banquet that was recorded.

We also need to know how much the members have paid, which has varied in different years. Budgeting for 2026 is difficult before we know the place and numbers attending.

Question: Should we start a charging service fee for Website Store purchases? Currently we only do this for dues purchases. It was suggested we add a \$1.50 service fee to all purchases. Terry will pull the PayPal reports to provide a breakdown of dues, trophy donations and other income categories for the club's financial picture.

- Summer Social (attached) (Ice cream social at the concurrent specialty). The expenses are based on 50 dog entries at the specialty. The first year is hard to estimate. \$300 was budgeted for 2026.
- Concurrent Specialty (attached document)
The expenses are estimates but are listed on the attachment along with a net loss. Linda Kitzman will check to see if an AKC recording fee is included in the superintendent's fee (Onofrio).
Linda will also verify with Andrea what the hotel night requirements might be for our specialty judge.
- Fast CAT. (attached document)
On the income for each year of Fast CAT, the number of days at each year's event should be added. In 2024 we had a 3-day event, while in 2025 we had only 12 fewer runs during the 2-day event. Our future results will depend on the weather and competing events.
- Public Education
This has had no expenses for years
Flyers were purchased this year (\$91.44) with plenty left over for other events.
- Local Specialty (attached document)

There is an increase in facility rental costs this year, from \$900 to \$1865 for the Douglas County Fairgrounds venue we use.

Stewards are paid \$30 for Obedience and Rally, \$35 for conformation for one day, or \$75 if stewarding conformation at both days' shows.

Discussion on losses at this event revolved around where we might cut down on expenses in the future.

- Trophies
- Juniors Judges
- Classes offered (might we add a 2nd day of Working Classes/sweeps instead of obedience?)
- What do other clubs do at their specialties, trophy & rosette-wise?
- Do we “need” to make money on our specialties? We know the Specialty loses money, but how much is too much?
- Should we limit trophies to only major wins & none for class placements?
Trophies may be seen as benefits of entering the specialty & to support the membership. The membership should be included in the above question.
- Terry Walb will break out judges' expenses for car rental, airfare, hotel, etc.
- Terry will update the specialty budget to reflect correct allocation of steward payments as judge gifts (as per January 2025 vote).

Discussed was where we get our money from our treasury to pay for specialty expenses

- King Soopers rebates for non-profit organization
- Dues totals
- What are our over-all income and expenses
- How is the club doing money-wise to support money-losing events?

Google Drive

- Lori Elvera requested access to the entire Google Drive as part of her position on the IT committee.

26-006B. Motion was made by Dan Elvera that Lori Elvera be the “chaperone” of the Google Drive as a part of the IT Committee. Seconded by Donna Dannen

The motion was approved.

- Terry, as chair of the IT committee, requested the creation of policies and procedures for the use and maintenance of the Google Drive by Lori Elvera, and for her to report changes to the committee and the board.

Tammy Linnert requested we take off the first two names on our 2028 Judges Nominations List since they may be judging in 2027. Tammy expressed concerns about automatically including last year's nominees on the ballot. The board agreed that while previously nominated judges should be considered, they shouldn't automatically include everyone from the previous year's list without individual nominations. Martha will get an updated list to Tammy Linnert for the ballot and to Donna Dannen for the meeting minutes.

There was no time left on the Zoom meeting to review the submitted Treasurer's Job Description made by Terry Walb. Terry would like feedback from the board in a couple of weeks concerning the detailed description. The board will then discuss this at the May board meeting.

Linda Kitzman moved we adjourn and Tamara Barach seconded.

The meeting was adjourned at 9:28 p.m.

Respectfully submitted,

Donna Dannen, Recording Secretary

